

# BRENZETT PARISH COUNCIL

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## MINUTES 71

### Minutes of the Ordinary Parish Council Meeting held at The Village Hall, Brenzett on Thursday 7 November 2019 at 7.00 pm

**PRESENT:** Mrs J Webb (Chair), Mrs A Beeching, Mrs J Thompson and  
Mr P Osborne

**PARISH CLERK:** Mrs J Batt

**BOROUGH COUNCILLOR:**

**COUNTY COUNCILLOR:**

**DISTRICT COUNCILLOR:**

**MEMBERS OF THE PUBLIC:** There were no Members of the Public present.

**1. APOLOGIES FOR ABSENCE**

An apology for Absence was received from County and District Councillor, Mr A Hills.

**2. APPROVAL OF REASONS FOR ABSENCE**

There were no Apologies for Absence.

**3. DECLARATIONS OF INTEREST**

**Declarations of Pecuniary Interest**

There were no Declarations of Pecuniary Interest.

**Declarations of Significant Interest**

Councillors Beeching and Webb declared a Significant Interest in matters associated with the Village Hall.

**i) To note the granting of any requests for Dispensations and the decision**

There were no requests for Dispensations at this meeting

**ii) Updating of Declarations of Interest for the Code of Conduct**

The Clerk reminded Councillors that they should update their Declarations of Interest with the Monitoring Officer if necessary.

**4. ACCEPTANCE OF MINUTES**

Minutes 69 of the Ordinary Meeting held on 2 September 2019 were accepted and it was unanimously agreed that Mrs Webb should sign them.

Minutes 70 of the EGM held on 24 September 2019 were accepted and it was unanimously agreed that Mrs Webb should sign them.

**Proposed Mrs Webb      Seconded Mrs Thompson**

**5. MATTERS FOR REPORT ARISING FROM THE PREVIOUS MINUTES**

There were no Matters Arising which were not covered on the agenda.

**6. MEETING ADJOURNED FOR 30 MINUTES FOR PUBLIC PARTICIPATION AND RECONVENED**

There were no Members of the Public present.

**7. CHAIRMAN'S REPORT**

Mrs Webb had nothing to report.

**8. VILLAGE RESPONSIBILITIES**

Nothing to report.

**9. CORRESPONDENCE, FINANCE AND OTHER COUNCIL BUSINESS****Correspondence**

KALC Agenda for AGM

**PLEASE NOTE THE COUNCIL IS UNABLE TO RESPOND TO ANONYMOUS CORRESPONDENCE. A NAME AND ADDRESS NEEDS TO BE SUPPLIED IN ORDER FOR THE CORRESPONDENCE TO BE TABLED AT A MEETING.**

**Email Correspondence – all forwarded to Councillors**

The poster for VE Day will be put on the notice board.

Treasurer of Marsh Harrier

**Requests for Financial Assistance/Donations to Charities etc**

A request has been received from the Treasurer of the Marsh Harrier asking for a contribution towards costs. Councillors unanimously agreed to contribute £100.

A discussion took place amongst Councillors regarding the request for a contribution towards grass cutting at the Village Hall. To be discussed again in March

**Finance****Bank Reconciliation as at last Bank Statement received**

|                 |                 |                        |                 |
|-----------------|-----------------|------------------------|-----------------|
| Opening Balance | 11016.11        | Treasurers Account     | 14974.07        |
| Add Receipts    | <u>6672.84</u>  | Less Uncleared Cheques | <u>180.00</u>   |
|                 | <b>17688.95</b> |                        | <b>14794.07</b> |
| Less Payments   | <u>2894.88</u>  | Less Earmarked Funds   | <u>8786.69</u>  |
|                 | <b>14794.07</b> |                        | <b>6007.38</b>  |
| Less Earmarked  | <u>8786.69</u>  |                        |                 |
|                 | <b>6007.38</b>  |                        |                 |

**Accounts to be Paid**

| PAYEE         | CHQ NO | DESCRIPTION             | NET<br>£        | VAT<br>£ | GROSS<br>£ |
|---------------|--------|-------------------------|-----------------|----------|------------|
| Parish Clerk  | 390    | Salary<br>General Admin | 359.86<br>31.36 |          | 391.22     |
| Marsh Harrier | 391    | Contribution            | 100.00          |          | 100.00     |
| BVHMC         | 392    | Rent 2019               | 70.00           |          | 70.00      |

**Resolution:** Councillors unanimously agreed to pay the above accounts and noted the monthly payment by Direct Debit of £14.09 to IT Outcomes for Computer Maintenance.

**Proposed Mrs Beeching**

**Seconded Mrs Thompson**

**Earmarked Funds**

|                                              | Balance<br>08.07.19 | +/-<br>Nov         | Balance<br>07.11.19 |
|----------------------------------------------|---------------------|--------------------|---------------------|
| Village Projects                             | 1460.00             |                    | 1460.00             |
| Election Expenses<br>Budget 19/20            | 1157.89             | 300.00             | 1457.89             |
| General Reserves/Contingency<br>Budget 19/20 | 4044.00             | 500.00             | 4544.00             |
| Village Handyman/Maintenance<br>Budget 19/20 | NIL                 | 500.00             | 500.00              |
| Donations<br>Marsh Harrier<br>Budget 19/20   | 490.00              | -100.00<br>+435.00 | 825.00              |
| <b>TOTAL</b>                                 | <b>7151.89</b>      | <b>1635.00</b>     | <b>8786.89</b>      |

**Preparation and Adoption of Budget for 2020/2021**

Councillors prepared and unanimously agreed to adopt the budget for the forthcoming financial year.

**Proposed Mrs Webb**

**Seconded Mrs Beeching**

**Preparation and Adoption of Precept for 2020/2021**

**Resolution:** Councillors unanimously agreed to maintain the precept at £6300 for the financial year 2020/2021.

**Proposed Mrs Thompson**

**Seconded Mrs Beeching**

**Data Protection**

Councillors will meet to dispose of the old paperwork on Tuesday 26 November at 7.00 pm.

**Insurance**

We are in a 3 year Long-Term Agreement until 2021.

**Website**

Nothing to report.

Councillors will investigate possible websites.

**NALC Legal Briefing L09-18 Public Sector Bodies Regulations 2018**

Nothing to report.

**Risk Assessment**

Nothing to report.

**Installation of Defibrillator**

Nothing to report.

**Marsh Forum Feedback**

The speed indicator device was displayed. A notice informing anyone interested in joining the scheme will be put on the notice board giving details of how to proceed.

Mrs Webb circulated a presentation by Natural England .

**Proposal to apply for National Park Status for Romney Marsh**

This item has been removed from the Marsh Forum agenda as the gentleman who brought it to the attention of the Forum is no longer a councillor.

**Parking along Rhee Wall between the Roundabouts**

Remove from future agendas.

**VE Day**

Councillors will start to progress plans for an event to celebrate VE Day, to take place on 9 May 2020.

**Roundabouts**

Nothing to report.

**Millennium Photos**

Mrs Beeching reported that she contacted KCC and the officer advised her to contact the Archives who informed her that the photos can be framed and displayed in the Village Hall.

**School Governor**

No one felt able to take on the role of Governor for Kingsnorth and Brenzett Schools.

**Future of Website**

The Council needs to evaluate and decide how to proceed as KCC/EIS are withdrawing next Summer and Mr Stanley also wishes to withdraw his services at the same time.

Councillors will investigate other websites.

**Vacancy for Parish Clerk**

Councillors will advertise the vacancy with the KALC and in the Marsh Harrier.

**10. PLANNING**

Please see attached list.

**Paddock View**

The Clerk will ask whether the Enforcement Officer has been to check that the conditions have been met.

**Proposed development along A259**

Mrs Webb is waiting to hear back from District Councillor Goddard regarding the fact that comments were added to the website in response to our comments after the consultation had finished.

We have not received any response from Folkestone & Hythe District Council.

**Any other items for discussion brought to the attention of the meeting**

No items were brought to the attention of the meeting.

**11. HIGHWAY ISSUES**

The Clerk was not asked to report any issues to KHS.

**12. ITEMS FOR INCLUSION ON THE NEXT AGENDA**

Power of General Competence

Extra ordinary Meetings

**13. FORUM FOR EXCHANGE OF INFORMATION BETWEEN COUNCILLORS**

The next meeting will be held on 16 January 2020.

There being no other business the meeting closed at 9.45 pm.

Signed ..... Dated .....  
Chairperson

# **BRENZETT PARISH COUNCIL**

## **PLANNING APPLICATION RECORD**

### **2019**

#### **NOVEMBER 2019**

Y19/0657/FH Residential Unit Old Beams Yard Rhee Wall Brenzett Kent TN29 9UB  
Retention of existing timber building and timber deck together with change of use from temporary residential use (Class C3) to office (Class B1) use.  
**Parish Council: Support**

Y19/0794/FH 10 King Street Brenzett Romney Marsh Kent TN29 9UF  
Retrospective planning permission for the installation of a calor gas storage tank buried in the front garden. All works carried out by calor engineers.  
**Parish Council: Support**

#### **Decision Notices received from Folkestone & Hythe District Council**

Y19/0249/FH Shell Romney Marsh, Brenzett Roundabout, Romney Marsh, Kent TN29 9TZ  
Erection of a side and rear extension to existing sales building, provision of additional car parking and the decommissioning and removal of existing car wash  
**District Council: Approve with Conditions**

Y19/0628/FH Street Record A2070 Rhee Wall To Ashford Road Brenzett Kent  
Stationing of mobile trailer displaying 2 advertisements in field adjoining A2070 Brenzett.  
**District Council: Refused**

